

BOARD POLICIES

1. Approved at the Board meeting of April 22, 2003

“Complaints, concerns and suggestions shall be put in writing and directed to the appropriate committee chairmen or Board members. Such communications must come directly from Unit Owners themselves in order to be acted upon by the Board. This shall be considered a statement of Board Policy, and there shall be no exceptions except in the case of an emergency.”

2. Approved at the Board meeting of April 22, 2003

“The Board’s attorney, its accountant, insurance agent and any other representative of a professional service will be notified that the Association will be responsible only for fees resulting from communications with Board members or the Association Manager. All other matters requiring attention must first be brought before the Board in writing.”

3. Approved at the Board Meeting of December 5, 2003

“It shall be Board Policy that any Unit Owners who wish to present topics or actions for Board consideration put their requests in writing and give copies of same to Directors at least 48 hours in advance of the Board meeting at which the presentation shall take place.”